

Book XVII

ST. LUKE'S CHURCH
Germantown
Philadelphia
Philadelphia County
Pennsylvania

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ST. LUKE'S CHURCH, Germantown, Philadelphia, Philadelphia County,
Pennsylvania

St. Luke's, the first Episcopal Church in the community of Germantown, was organized in 1811. In the four-year period of 1813 to 1817, the parish was united with St. John's Church, Norristown. One year later, in 1818, the congregation was able to consecrate its first church building, which was replaced by the present edifice in 1876. Aside from the church, properties include a parish house, a sexton's house, St. Margaret's House, a two-story commercial building, a rectory, and a cemetery. Pages K-5 and K-6 of the Church Self-Study Form give a detailed description of these properties. With the exception of the church building, insurance coverage is equivalent to 80% or less of the estimated replacement value.

THE CHURCH NEIGHBORHOOD

St. Luke's Church serves the Germantown area of northwest Philadelphia. Many changes have been occurring in the neighborhood over the past few years, changes which have been characterized by an influx of non-whites and an outflow of Caucasians from the area.

For the purposes of this Study, an arbitrary parish area has been assigned to St. Luke's Church. Conforming to United States Bureau divisions, this area comprises Census Tracts PH-22-L, N, O and P and 59-C, E and F. St. Luke's Church is located in

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Census Tract 22-0. The 1960 population of this arbitrarily assigned parish area was 41,855 persons.

With the exception of Census Tracts 22-L and 59-F, no statistics were available on the population of the parish in 1950. Of the 4,695 persons in Census Tract 22-0 in 1960, children 14 years of age and under comprised 28.0%, adults 65 years of age and over equaled 10.9%, and non-whites made up 50.0%. The following chart gives further information on the population characteristics of the parish area. Note the high concentration of children 13 years of age and under in the parish area. The presence of so many young people might provide opportunities for the church to minister to this segment of the population. Opportunities for a ministry to senior citizens may also exist in view of the high percentage of persons in this category. Non-whites comprise almost one-third of the total population of the area. The information on duration of residence in the area tends to emphasize the fact that the population is shifting. Family median income was highest in Census Tract 59-E, followed by 59-C. Income was lowest in Census 22-0.

CENSUS TRACT OR ZONE	POPULATION		%	14 &	65 &	%
	1950	1960				
			CHANGE	UNDER	OVER	NON-WHITE
PH-22-0	NA	4,695	-	28.0	10.9	50.0
22-L	9,502	10,208	7.4	25.9	11.9	57.2
22-N	NA	7,727	-	24.5	15.2	13.2
22-P	NA	6,536	-	28.2	11.2	21.7
59-C	NA	5,286	-	21.1	17.9	6.8
59-E	NA	1,542	-	17.5	16.3	32.1
59-F	5,919	5,861	-1.0	18.4	20.0	34.2
TOTAL		41,855				32.9

CENSUS TRACT OR ZONE	NON-WHITE POPULATION		%	1960 RESIDENCE	1960	MED. FAMILY INCOME
	1950	1960		SAME AS 1955	PUERTO	
				CHANGE	%	
PH-22-O	NA	2,349	-	53.9	0	4,759
22-L	513	5,837	1037.8	50.5	0	6,206
22-N	NA	1,019	-	65.1	0	5,892
22-P	NA	1,421	-	69.0	0	5,410
59-C	NA	362	-	60.2	27	6,368
59-E	NA	495	-	55.2	5	6,500
59-F	1,100	2,297	108.8	52.9	4	6,029
TOTAL		13,780			36	

The United States Census Bureau also provides information on the educational characteristics of the population 25 years of age and over in 1960. In Census Tract 22-O, 16.9% comprised high school graduates, 4.3% had received from one to three years of college training, and 3.7% consisted of high school graduates. The median educational level was 9.0 years. The median age for males was 30.1 years, and the median age for females was 33.1 years. The following chart offers further information on the educational characteristics of other tracts in the parish area. The percentage of college trained individuals was highest in Census Tract 59-F and the lowest in 22-P. The median age for both males and females was highest in Census Tract 59-E.

EDUCATION OF ADULTS 25 YRS. OF AGE & OVER

CENSUS TRACT OR ZONE	% H.S. GRAD.	% COLLEGE 1-3 YRS.	% COLLEGE GRAD.	MED. EDUC.	MED. AGE	
					M	F
PH-22-O	16.9	4.3	3.7	9.0	30.1	33.1
22-L	26.5	9.2	10.4	11.4	31.4	34.6
22-N	18.8	5.1	5.8	9.7	33.3	37.1
22-P	17.5	3.4	3.8	8.9	30.7	34.6
59-C	22.8	8.7	9.0	10.8	35.5	44.5
59-E	15.3	7.1	15.0	11.5	42.3	51.0
59-F	22.4	14.1	16.2	12.1	35.4	46.4

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As mentioned earlier, the 1960 population of this arbitrarily assigned parish area was 41,855 persons. This Study locates a total of 1,214 persons, representing 2.9% of the 1960 population, who were oriented to the Episcopal Church. Among the Episcopalians, 199, or 16.4%, were directly associated with St. Luke's Church. These individuals comprise 33.6% of the total mapped membership of this congregation. From the following chart it may be seen that Census Tract 59-F had the highest number of Episcopalians, with 152, followed by 22-L, with 220. Membership in St. Luke's Church was highest in Census Tract 22-N, followed by 59-F. It is significant to observe that approximately 66.4% of the mapped membership of 596 persons did not reside within the parish area.

CENSUS TRACT OR ZONE	TOTAL POP.	TOTAL EPIS.	% OF POP. EPIS.	TOTAL PARISH MEMB.	% EPIS. MEMB.	% PARISH MEMB.
PH-22-O	4,695	74	1.6	28	37.8	4.8
22-L	10,208	220	2.2	27	12.3	4.5
22-N	7,727	111	1.4	42	37.8	7.0
22-P	6,536	71	1.1	28	39.4	4.8
59-C	5,286	128	2.4	28	21.9	4.8
59-E	1,542	98	6.4	10	10.2	1.7
59-F	5,861	512	8.7	36	7.0	6.0
	41,855	1,214	2.9	199	16.4	33.6

Referral may be made to Pages K-1 through K-3 of the Church Self-Study Form for a listing of the public and private schools as well as the religious denominations located within the church neighborhood.

THE CHURCH PROGRAM

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On an average Sunday, approximately 395 persons attend services at St. Luke's Church. These individuals comprise 45.9% of the baptized membership of the church. The attendance average compares favorably with that of most Episcopal churches throughout the United States. The schedule of services includes Morning and Evening Prayer as well as three celebrations of Holy Communion. Healing services are held on Tuesdays. In general, the congregation has responded well to innovations in the service schedule. Cooperation between this congregation and other Episcopal churches is very good.

The church school reports an enrollment of 133 students and 19 teachers and staff. Attendance averaged from a low of 92 to a high of 130. The school is in operation for a nine-month period. Instruction is offered to pre-schoolers through adults. The Episcopal Church Fellowship Series is utilized in the first four grades. Teachers work out their own materials for the eighth, ninth, and high school grades. Teachers are recruited through personal interviews with the rector, and no regular training program for teachers exists. Ten of the teachers have had college training. The school's main problem is that of attendance.

The general program of adult education consists of a Bible class of 17 members and an Inquirers class of eight persons. There have been no leader and participant-training programs held in St. Luke's Church but 300 persons participated in a teaching mission and 40 attended a Quiet

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Evening. The Church Self-Study Form states that the congregation's Christian education program might be strengthened through the addition of professionally trained teachers, a parochial school, and the availability of Christian educational material to all parishioners.

As far as the organizational life of St. Luke's Church is concerned, 82 of the 316 adult women participate in the affairs of five groups. Of 165 adult men, 80 are active in three organizations. A total of 130 men and women cooperate in the activities of three groups. A total of 77 children and youths are active in the affairs of five organizations. Characteristic of most of the groups submitting individual reports is their desire to increase the membership and to take full advantage of the opportunities for service that exist. Referral may be made to Pages K-17 through K-21-D for a listing of the individual organizations and their programs.

The financial section included in the Church Self-Study Form shows that of an income of approximately \$94,979.29, \$43,941.76, or 46.3% of the income, are received through pledges. Computed on an individual basis, the average pledge per communicant at St. Luke's Church equals \$56.62. Income from endowment amounted to \$32,462.62, or 34.2%. Special fund drives contribute approximately 9.5% of the congregation's income. No Every Member Canvass is conducted, but letters explaining the church's financial condition and needs are sent to parishioners periodically. Despite the fact that the average pledge per communicant at St. Luke's is equivalent to the national per communicant pledge, an intensive program of stewardship education appears

to be necessary in order to raise the level of giving, particularly in view of the fact that endowment income provides slightly over one-third of the congregation's income.

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The rector and the curate report making an average of 24 calls per week. The parish is divided into calling zones, with a parish sister visiting the sick and the shut-ins and a seminarian assisting in regular calls. No formal program of lay pastoral visitation or evangelism appears to exist. New-comers are encouraged to participate in the affairs of the congregation.

Various communications media are utilized to facilitate parish promotion and publicity.

The congregation is classified as being community-minded with both the clergy and laity active in community affairs. The church is listed on the Germantown historical tour, and the public is invited to visit and utilize the facilities. The congregation cooperates with other religious bodies in its area. St. Luke's Church cooperates in national and diocesan church programs.

The Church Self-Study Form reveals that this congregation pays its full Missionary Share or Quota and that 10% of its budget is set aside for missionary work.

Paid personnel of this congregation include the rector and curate, a parish secretary, an organist and choir master, a seminarian, a sexton and an assistant sexton. St. Luke's choir is also paid.

As far as the future policy, program, and budget are concerned the Local Study Group mentions the need for a retired priest to assist in calling, professional teachers, additional lay leadership, a new or renovated

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parish house, refinishing of the crypt-chapel and church basement, and landscaping of the graveyard and parking lot. The congregation's major opportunities are listed as its ability to a worshipful liturgy, sound teaching, and inspiring music, and the members developing personal involvement with the church and its community. The major problems facing the congregation include the lack of good public schools, racial and economic change in the community, a predominance of older people, and the difficulty created by a widely dispersed membership. The congregation appears to have already initiated steps aimed at making the ministry of St. Luke's Church more effective.

GENERAL DIVISION OF RESEARCH AND FIELD STUDY
Episcopal Church Center
815 Second Avenue
New York, N. Y. 10017

Date February 13, 1964

CHURCH SELF-STUDY FORM

I. IDENTIFICATION

Church St. Luke's, Germantown

Street Germantown Ave. at Coulter City Philadelphia, Pa.

County Philadelphia Diocese Pennsylvania

Parish ~~St. Luke's~~ State Pennsylvania

What geographic area does this church serve? Generally, St. Luke's serves Northwest Phila. and its suburbs, for purpose of this study the "neighborhood" will include that area bounded by Washington Lane to the North; Chew Street to the East; Wister-Logan to the South; Wissahickon to the West.

II. THE CHURCH NEIGHBORHOOD

A. The church is located in a section of the city which is occupied by:

Downtown commercial uses _____ Industrial uses X Apartment dwellings X

Rooming houses XX Single-home dwellings X A college _____ Military

uses _____ Other institutions _____

B. If more than one type is checked above, please clarify: The total area is generally residential; but the Church is located on a commercial St. & there is industrial use property within the same block.

C. Is the church neighborhood changing in any way? Describe: In the last 13 years, the Germantown area has been changing, racially, from predominantly Caucasian to Negro.

D. The following schools are located within the church neighborhood:

PUBLIC GRADESCHOOLS

Fulton School
Fitler School
Hill
Wister
Keyser

ADDRESS

Haines near Germantown Ave.
Seymour & Knox
Rittenhouse & McCallum
Brighthurst & Wakefield
Coulter & Morris

PUBLIC JUNIOR AND SENIOR
HIGH SCHOOLS

Roosevelt Jr. High

Germantown High School

ADDRESS

Washington Lane & Musgrave

Germantown Avenue & High Street

PRIVATE OR PAROCHIAL NURSERY SCHOOLS

Green Tree School

Green Street Friends

ADDRESS

6300 Wayne Avenue

Green & School House Lane

PRIVATE OR PAROCHIAL GRADE SCHOOLS

Christian School of Gtn.

Greene Street Friends

Ancilla Domini Academy

Green Tree School

St. Vincents

Beth Jacob

ADDRESS

Wissahickon & Kingsley

Green & School House Lane

700 Church Lane

6300 Wayne Avenue

Germantown & Lena

143 W. Walnut Lane

PRIVATE OR PAROCHIAL JUNIOR AND SENIOR
HIGH SCHOOLS

Germantown Academy

Germantown Friends

ADDRESS

Green & School House Lane

Germantown Avenue & Coulter

JUNIOR COLLEGES AND COLLEGES

St. Vincent's Seminary

ADDRESS

500 Chelton Avenue

E. The following churches are located within the church neighborhood:

NAME OF CHURCH AND DENOMINATION	ADDRESS
New Bethel A M E	6153 Germantown Avenue
Baha'i Community of Phila.	131 E. Walnut Lane
True Shining Light Baptist	Germantown below Coulter
Enon Tabernacle	230 W. Coulter
Mt. Zion	45 W. Rittenhouse
Goodwill	5130 Wakefield
Memorial	Wayne & Green Lane
Third Baptist	Wister & Wakefield
Mount Vernon	Morton & Rittenhouse
Polite Temple	38 E. Price
Providence	87 E. Haines
2nd Church Christian Science	5443 Greene
Christ & St. Michael's-Episcopal	Tulpehocken & McCallum
Calvary	Manheim & Pulaski
St. Barnabas	110 W. Rittenhouse
St. John's	Germantown & Seymour
St. Peter's	Wayne Avenue & Harvey
Church of the Atonement-R.E.	Greene & Walnut Lane
Messiah - R.E.	Morton & Herman-- also Germantown & Seymour
Germantown Friends Meeting	47 W. Coulter Street
Greene Street Meeting	45 W. School House Lane
Trinity Lutheran	5300 Germantown Avenue
Mennonite Church, Germantown	Germantown & Pastorius St.
First Methodist	6023 Germantown Avenue
Janes	47 E. Haines Street
St. Stephen's Methodist	5213 Germantown Avenue
Methodist Church of Advocate	Wayne Avenue & Queen Lane
High Street Church of God	222 E. High Street
Market Square Presbyterian	Germantown Avenue at School House Lane
Cliveden	529 E. Washington Lane
Redeemer	Penn, Chew & Wister
Faith	5335 Pulaski
Wayne Avenue	5128 Wayne
Second	Greene & Tulpehocken
First	35 W. Chelton
Our Lady of the Rosary - R.C.	Belfield & Haines
St. Catherine's	438 W. Penn
St. Vincent's	109 E. Price
St. Francis of Assisi	Greene & Logan

III. HISTORY OF THE CONGREGATION

Please write out a short history of this congregation. How was the work started? Give the important dates and events.

On June 28, 1811, a group of Episcopalians met at the home of Thomas Armat, now 5450 Germantown Avenue, and organized the first Episcopal Church in Germantown -- St. Luke's. The first rector was the Rev. Jackson Kemper, who later became Bishop of Wisconsin. From 1813 til 1817 the parish was united with St. John's Church, Norristown. Afternoon or evening services were held in the German Reformed Church and morning services were held in the home of James Stokes.

In 1818 Thomas Armat gave the parish a site for a church on the east side of Germantown Avenue, north of Coulter Street. The first church was consecrated August 27, 1818. This building was replaced by the present church in 1876.

Two rectors were notable for their long service -- the Rev. John Rodney, 1828 - 1867. and the Rev. Samuel Upjohn, 1883 - 1923

IV. THE LOCAL CONGREGATION

A. Church properties:

1. Describe and give location of all land owned by the congregation, reporting the use of each parcel.

Church - Germantown Above Coulter; ^{St. Margaret's House} ~~CONVENT~~ - Germantown
above Coulter; Parish House - Germantown above Coulter;
Sexton House - 21 E. Coulter Street; Commercial Property -
5409 Germantown Avenue; Rectory - Germantown above Coulter.

2. Type of church building: Frame Brick Stone X Other (type)

Describe the church building, giving number of sittings; condition of building; and improvements needed, with estimated cost:

One story and basement 127'0" x 85'0" overall. Stone,
wood and slate roof. Good condition. Only normal
maintenance necessary.

Seating capacity - 550

Replacement Value \$ 763,825 Amount of insurance carried \$ 634,720

3. Type of parish hall or house: Attached Separated X ;

In basement of the church Frame Brick

Stone X Other (type)

Describe, giving the number of rooms, the condition of the building, and improvements needed, with the estimated cost.

Two story and basement 110'7" x 54'0" overall. 12 rooms -
fair condition - window frames - glass in windows need
replacement. Cost not ascertained.

Parish Hall in need of modernization. Estimated cost of
complete renovation about \$200,000.

Replacement value \$ 277,255 Amount of insurance carried \$ 210,030

4. Type of rectory or clergy house: Attached _____ Separated X ;
Frame _____ Brick _____ Stone X Other _____
(type)

Describe, giving the number of rooms, the condition of this building,
and improvements needed, with estimated cost.

Stone, Wood frame 50'8" x 54'8" -- 21 rooms -- Good
condition -- No improvements necessary -- 3 story and
basement

Is it used as a clergy residence? X If not, what use is made of
the building?

Replacement value: \$ 78,720 Insurance carried: \$ 62,980

5. Describe all other buildings owned or used by the congregation, giving
(a) type of construction; (b) number of rooms; (c) condition;
(d) improvements needed and estimated cost; (e) replacement value;
(f) amount of insurance carried; and (g) present use.

SEXTON HOUSE -- 3 Story and basement 47'3" x 16'0" stucco
and wood. 8 rooms - good condition - no improvements.
Replacement Value - \$15,290 - Insurance - \$9,170

ST. MARGARET'S HOUSE -- 3 story and basement 79'0" x 36'2"
stone -- good condition -- no improvements.
Replacement Value - \$137,750 - Insurance - \$110,200

COMMERCIAL PROPERTY -- 2 story and basement 50'2" x 20'4"
Stucco and wood frame -- fair condition - no improvement
Replacement Value - \$15,840 - Insurance \$8,710

YARD & OUTSIDE -- stone walls - walks - stone posts -
steel fences -- special yard lighting - iron arch gate.
Replacement Value - \$41,190 - Insurance \$28,835

B. Membership (secure from parish records):

1. Number of church families: Total number						<u>261</u>			
Number of individuals not in families						<u>236</u>			
2. Baptized membership				Communicants			Church School		
	<u>1950</u>	<u>1960</u>	<u>Now</u>	<u>1950</u>	<u>1960</u>	<u>Now</u>	<u>1950</u>	<u>1960</u>	<u>Now</u>
	---	---	<u>860</u>	---	---	<u>776</u>	---	---	<u>125</u>
3. Number of baptized members who were removed from the parish list				5 yrs. ago	4 yrs. ago	3 yrs. ago	2 yrs. ago	Last year	
				<u>NO ACCURATE FIGURES AVAILABLE</u>					<u>87</u>
Number of baptized members who were added to the parish list							"		
							---	<u>30</u>	
<hr/>									
4. Communicants added:									
By confirmation from Episcopal families							"		
							---	<u>11</u>	
By confirmation from other Churches							"		
							---	<u>15</u>	
By reception from other Churches							"		
							---	<u>4</u>	
By baptism and confirmation from no church							"		

Total									<u>30</u>
5. Attendance:									
Number of communicants who attended regularly last year						<u>440</u>			
Number of communicants who attended occasionally						<u>330</u>			
Number who did not attend last year, but lived in the community						<u>Not Known</u>			
Number of communicants who did not live in the community, but were on the parish records, not transferred						<u>--</u>			
6. How many persons attended the last annual business meeting?						<u>80</u>			

V. WORSHIP

A. List schedule of regular Sunday services, including church school:

TYPE OF SERVICE	HOUR	ATTENDANCE (Adults & Children)*		
		LOW	AVERAGE	HIGH
Morning Prayer	7:15			
Holy Communion	7:30	26	55	118
Family Eucharist	9:00	60	140	200
Solemn Eucharist	11:00	145	195	350
Evening Prayer	5:30 p.m.	1	5	18
E.P. & Benediction	*Use figures from Church Service Register			
(First Sunday)	5:30 p.m.	15	25	105

B. Weekday services:

TYPE OF SERVICE	DAY AND HOUR	ATTENDANCE*		
		LOW	AVERAGE	HIGH
Morning Prayer	6:45			
Holy Communion	7:00	4	7	10
Holy Communion (Tuesday & Thursday)	9:30	1	8	65
Evening Prayer	5:30 p.m.	1	3	5
E.P. & Eucharist	*Use figures from the Church Service Register			
(Major Feasts)	6:00 p.m.	28	55	82

C. Special services or missions held during the average year (including Lent):

Healing Service (Tuesday, 9:30), Christmas Midnight Mass, Carol Service; Stations of the Cross; Ash Wednesday (7:00-9:30-6:00 p.m.) Good Friday (12:00-3:00); Litany (Wednesday - 12:00 Noon) Penitential Office; Maundy Thursday Liturgy; Holy Saturday Liturgy; Palm Sunday Liturgy; Candlemas; Quiet Days, Offices of Instruction.

D. Number and nature of services in which this congregation participates with other Episcopal congregations. State average attendance from this congregation:

Organizations participate in corporate communions, retreats, Quiet Days with organizations of other Churches. St. Luke's played host for a teaching mission sponsored by combined Episcopal Churches of Germantown. Wednesday Evening Lenten Services at Germantown Churches

E. What experiments or adjustments have been made in changing the hours or the format of services? Comment on results:

Rector has moved Family Eucharist forward to 9:00 a.m. Now
most school children participate in service before attending
Sunday School. Morning Prayer has been merged with the
Eucharist and a brief instructional period is offered.
Solemn Eucharist is offered at every Sunday 11:00 a.m.
Service. Rector has introduced a number of traditional
practices to services. Congregation has responded well to
innovations.

F. Additional information about Sunday services:

1. Are birthdays, anniversaries, and the departed regularly remembered? Yes
2. Is there a coffee or hospitality hour after any service? Yes
3. Is baby care provided during any service? Yes

VI. CHRISTIAN EDUCATION

A. Church School

1. Registration and attendance

a. Teachers and staff 19

b. Students 133

Total 152

c. Lowest total classroom attendance during the past year 92

d. Highest total classroom attendance during the past year (except for Christmas and Easter) 130

e. Are absentee cards used? Yes

f. How many months of the year is the church school in operation? 9

g. If teachers call on students in case of absence, or for other reasons, please give details. ----- Teachers telephone
students if they are absent and notify Rector if there
are serious problems. Parish Sister calls after two
consecutive absences.

2. Worship schedule

<u>CLASS OR DEPARTMENT</u>	<u>DAY</u>	<u>HOOR</u>	<u>DURATION</u>	<u>LEADER</u>
<u>Pre-School</u>	<u>Sunday</u>	<u>9:00</u>	<u>9:00-9:30</u>	<u>Play Period-</u> <u>Seminarian</u>
			<u>9:30-9:45</u>	<u>Worship-</u> <u>Seminarian</u>
			<u>9:45-10:30</u>	<u>Classes-</u> <u>Teachers</u>
<u>School & Adults</u>	<u>Sunday</u>	<u>9:00</u>	<u>9:00-9:50</u>	<u>Family Eucharist</u> <u>Rector</u>
			<u>9:50-10:30</u>	<u>Classes-</u> <u>Teachers</u>
<u>Font Roll</u>	<u>By Mail</u>			<u>Parish Sister</u>

3. Instruction schedule

CLASS	REGISTRATION	AGE	SEX	DAY	HOURL	DURATION	COURSE MATERIAL
PRE-SCHOOL	24	3-5	Boys- Girls	SUN.	A.M. 9:45	MINUTES 45	Episcopal Church Fellowship Series
FIRST	11	6	"	"	9:30	60	" "
SECOND	15	7	"	"	9:30	60	" "
THIRD	3	8	"	"	9:30	60	" "
FOURTH	11	9	"	"	9:30	60	" "
FIFTH (also Confirmation Class)	13	10	"	"	9:50	40	Special course based on Church Catechism
SIXTH & SEVENTH	14	11-12	"	"	9:50	40	E.C.F.S. -- Course 6
EIGHTH & NINTH	6	13-14	"	"	9:50	40	Teachers work out their own material
HIGH SCHOOL	11	15-18	"	"	9:50	40	Teachers work out their own material
ADULT	17	-	Men Women	"	9:50	40	Bible Study
INQUIRERS	8	-	"	"	9:50	40	Adult Confirmation Class instruction

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4. List the teaching aids used, including audio-visual material.

Movies, Film Strips, Pictures, Hand Work

5. Describe the program for pre-school children.

Thirty minutes play period (supervised by Seminarian)

Fifteen Minutes Worship service (led by Seminarian)

Forty-five minutes lesson period -- with three teachers

6. Data on the teaching staff

a. How are teachers recruited? Through personal

interview with the Rector

b. Describe the way in which teachers are trained, giving the number of sessions, the leaders, etc.

No regular routine training. We try to pick qualified men and women for the age they are to teach.

c. How are teachers assisted in the performance of their duties?

We have a good Church library available and try to obtain any teaching aid requested by a teacher.

d. Summary of teachers' backgrounds

<u>AGE</u>			<u>Number</u>	<u>EDUCATION</u>	<u>Number</u>	<u>YEARS TEACHING</u>	<u>Number</u>
19 years or less			<u>2</u>	Grade school	<u> </u>	one	<u>4</u>
20	to	29	<u>6</u>	Junior high	<u> </u>	two	<u>1</u>
30	to	39	<u>1</u>	Senior high	<u>5</u>	three	<u>4</u>
				1 to 3 years			
40	to	49	<u>2</u>	College	<u>3</u>	four	<u> </u>
50 years or more			<u>4</u>	College grad.	<u>7</u>	five	<u> </u>
				Graduate study	<u> </u>	6 to 10	<u>5</u>
Male			<u>5</u>			11 to 20	<u> </u>
Female			<u>10</u>			20 and over	<u>1</u>
				K-12			

7. What problems does the church school have? Attendance (so
many of our families with children live a considerable
distance from the Church)

B. Vacation Church School-----THIS SECTION NOT APPLICABLE

1. When is it held? _____
2. For how long each day? _____
3. What type of courses are taught? _____

4. How many children attend, usually? _____
5. How many of these children are regular pupils of this congregation's
church school? _____
6. How many teachers are there? _____

C. Released Time Program

1. When are classes held? _____
2. What type of courses are taught? _____

3. How many of this congregation's children attend? _____
4. What is the relationship of the teachers to this congregation?

5. What is the relationship of the Released Time classes to the Christian
education program of this congregation?

D. Day School: If the congregation has a day school, please fill out the
Parochial School Report Form and submit it with this report.

NONE

E. Confirmation Instruction

1. Children

- a. What is the usual age of confirmation? 10 b. How many instruction sessions are held? 40 c. How long is each session? 3/4 hour d. Who is the instructor? Seminarian & Rector e. What material is used? Step Catechism; Church Teaching for Church Children f. What is the relationship of the confirmation class material to the regular church school curriculum? Confirmation Class is held during Church School Hour-Material not part of regular Church School Courses-it is much more doctrinal in nature.

2. Adults

- a. How many sessions are held? 40 b. How long is each session?
3/4 hour c. Who is the instructor? Curate & Rector What
material is used? Faith & Practice

F. Adult Education

1. List the general adult education program in the congregation, including Bible classes, parents' classes, discussion groups, etc.

[illegible]

2. What Retreats, missions, Quiet Days, etc., have the members participated in during the last two years? Estimate the total number of participants.

Teaching Mission 300

Quiet Evening 40

3. What leader- and participant-training programs have been held in the last two years, such as the Indiana Plan, Parish Life Conferences, Missions, and Institutes? Estimate the total number of participants.

N O N E

- G. How can the Christian education program of this congregation be strengthened?

Parochial School System

Professionally trained teaching staff or teaching order of nuns

Individual class rooms properly furnished

Christian educational material in all parish homes--
(Episcopalian, etc.)

VII. SUMMARY OF ORGANIZATIONS - Include, where applicable, vestry or bishop's committee, parish council, choirs, guilds, circles, ushers, acolytes (for men as well as boys), college work, etc.

A. For Women

1. Give the total number of adult women in the congregation. 316
2. Give the number of organizations for adult women. 5
3. Give the total active membership of all these organizations. 82

B. For Men

1. Give the total number of adult men in the congregation. 165
2. Give the number of organizations for adult men. 3
3. Give the total membership of all these organizations. 80

C. For Men and Women

1. Give the number of organizations for men and women. 3
2. Give the total active membership of all these organizations. 130

D. For Girls in:	<u>grade school</u>	<u>junior high</u>	<u>high school</u>
1. Total number of girls	<u>35</u>	<u>20</u>	<u>15</u>
2. Number of organizations	<u>1</u> (Choir)	<u>1</u>	<u>1</u>
3. Total active membership	<u>12</u>	<u>7</u>	<u>8</u>

E. For Boys in:	<u>grade school</u>	<u>junior high</u>	<u>high school</u>
1. Total number of boys	<u>25</u>	<u>15</u>	<u>12</u>
2. Number of organizations	<u>1</u> (Choir)	<u>1</u>	<u>1</u> (Acolyte)
3. Total active membership	<u>15</u>	<u>8</u>	<u>8</u>

F. For Youth in:	<u>grade school</u>	<u>junior high</u>	<u>high school</u>
1. Number of organizations	<u>1</u>	<u>1</u>	<u>1</u>
2. Total active membership	<u>15</u>	<u>15</u>	<u>20</u>

N.B. Please make a separate report for each individual organization, using the format on the following pages.

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name ADULT'S GROUP

Total active members 40 Average attendance at meetings 25

Number of meetings each ~~XXXX~~ 4 a year Day and time of meetings Saturday evening

B. Why does this organization exist?

This is a social group to bring together adults of the
Church to encourage the building of friendships within
the Church.

C. From what group in the congregation are the members drawn?

From post High School on

D. Describe the worship and the educational program.

No detailed program

E. Describe the other activities of the organization.

Aids Church through donations and gifts and by recruiting
volunteers for various Church activities.

F. What are the major opportunities and problems of this organization?

Major opportunity is to aid in creating a tightly knit
Church through social interchange. In large, far flung
Parish there is too little opportunity to sit, talk and
get to know fellow parishioners.

G. What can be done for greater effectiveness? Group is relatively
new. More experience will enable us to define problems
and develop more effective approaches.

Signed by: David A. Wagner

Title: Treasurer, 1963

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name YOUNG PEOPLE'S FELLOWSHIP

Total active members 16 Average attendance at meetings 10

Number of meetings each month 4 Day and time of meetings Sunday 7:00 p.m.
to 9:00 p.m.

B. Why does this organization exist?

To provide young people a place and program of fellowship,
worship and study of Christian faith and practice in the
context of the Christian community.

C. From what group in the congregation are the members drawn? _____

Teenage 14 to 18

D. Describe the worship and the educational program.

Use Compline or Evening Prayer for worship -- educational
discussions, speakers, movies educational trips, eg. Museum

E. Describe the other activities of the organization.

bowling, skating, dancing, dinners & picnics

F. What are the major opportunities and problems of this organization?

Our opportunity is to help develop young people of strong
moral fibre. Our problem is to provide them with good
leadership and program ideas.

G. What can be done for greater effectiveness? _____

Having a qualified adult advisor who can devote an adequate
amount of time and energy in guiding and helping the teen-
agers to develop and promulgate their program.

Signed by: Richard Reid Title: Seminarian

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name ACOLYTES GUILD

Total active members 25 Average attendance at meetings _____

Number of meetings each month NONE Day and time of meetings _____

B. Why does this organization exist?

To assist the clergy in their conduct of the services of
the Church.

C. From what group in the congregation are the members drawn? _____

No one particular group

D. Describe the worship and the educational program.

No formal program -- the various duties are taught
individually -- the work itself is concerned primarily with
worship.

E. Describe the other activities of the organization.

N O N E

F. What are the major opportunities and problems of this organization?

The major problem is a lack of membership, caused by a
corresponding lack of interest among the congregation,

particularly in finding some one who will be willing to
understudy the M.C., so that a line of succession can be
established for the eventual retirement of the incumbent,
now aged 61, and unable to guarantee perpetual youth.

G. What can be done for greater effectiveness? _____

Signed by: Frederick Koch

Title: Director

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name WOMEN OF ST. LUKE'S

Total active members 30 Average attendance at meetings 20

(once a week during Lent)

Number of meetings each month one Day and time of meetings Thursday 10:30 through Lunch

B. Why does this organization exist? To unite the women of the parish in a program of worship, study, service and fellowship which will deepen and strengthen their own spiritual lives and lead them into service for the church in the parish, the community, the diocese, the nation and the world.

C. From what group in the congregation are the members drawn? From those without full time employment - those who have retired.

D. Describe the worship and the educational program. Lenten corporate communion. Opening prayers at meetings, noon day prayers; a prayer group; participation at Diocesan Prayer and Worship Department meetings; quiet days; Department of Missions and Christian Social Relations of the Episcopal Churchwomen.

E. Describe the other activities of the organization. Our activities revolve around the mission of the Church - at home and overseas. The C.P.C. has long been a missionary arm of the parish. On the parish level we assist wherever we can; canvass, bazaar, annual meeting, car pool and the parish library is our concern.

F. What are the major opportunities and problems of this organization?

To take MISSION wherever we go. With more and more employed women it is difficult to add greatly to our numbers.

G. What can be done for greater effectiveness? Reaching younger women (children in school-no baby sitting needs) but this seems to be becoming more difficult with more part-time jobs and transportation problems.

Signed by: Frances B. Wood

Title: President

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name CANCER DRESSING GROUP

Total active members 17 Average attendance at meetings 8 to 10

Number of meetings each month 4 Day and time of meetings Monday 9:00-10:00

B. Why does this organization exist?

To make dressings for cancer patients who are unable to
pay for them.

C. From what group in the congregation are the members drawn?

Mostly women of St. Luke's

D. Describe the worship and the educational program.

N O N E

E. Describe the other activities of the organization.

N O N E

F. What are the major opportunities and problems of this organization?

Could use more members, so we could make more dressings.

G. What can be done for greater effectiveness?

Explain our work to more people.

Signed by: Gnade Jakob

Title: Chairman

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name ST. MARTHA'S GUILD

Total active members 14 Average attendance at meetings 10

Number of meetings each month 4 Day and time of meetings Monday 8:00 p.m.

B. Why does this organization exist?

Service organization which makes articles for sale at
bazaars and serves at Church functions.

C. From what group in the congregation are the members drawn?

Parish women

D. Describe the worship and the educational program.

N O N E

E. Describe the other activities of the organization.

N O N E

F. What are the major opportunities and problems of this organization?

Need more women

G. What can be done for greater effectiveness?

Signed by: Florrie Smith

Title: President

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name MEN OF ST. LUKE'S

Total active members 55 Average attendance at meetings 30

Number of meetings each month Quarterly & as required Day and time of meetings

B. Why does this organization exist?

A service organization, with Church and community
betterment programs. Assistance to Rector and
clergy. Development of fellowship and congeniality.

C. From what group in the congregation are the members drawn?

Adult men of St. Luke's Parish, Germantown

D. Describe the worship and the educational program.

Retreats, clerical participation at all functions.

E. Describe the other activities of the organization. Strong social and

entertainment features; prominent speakers; one annual
business meeting and dinner. Help to other Church
groups and organizations. Church properties assistance,
repairs, replacement, etc.

F. What are the major opportunities and problems of this organization?

Organization is new so we have major opportunity to
develop a strong men's service group to aid in serving
Parish. Problem is to overcome inertia.

G. What can be done for greater effectiveness? As President of the
organization, I enjoy full support and cooperation
of everyone and I am sure in due time, not too far

distant we shall become a pulsing, driving and valuable
asset in the Church and the Germantown community.

Signed by: King Berntheisel

Title: President

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name EMBROIDERY GUILD

Total active members --- Average attendance at meetings 6 to 12

Number of meetings each month 4 Day and time of meetings Monday 10:00 a.m.
to 3:00 p.m.

B. Why does this organization exist?

To make vestments and linens for the Church -- also
keep vestments in repair.

C. From what group in the congregation are the members drawn? Women
of the Church

D. Describe the worship and the educational program.

Prayers at noon

E. Describe the other activities of the organization.

We work for other churches on their linens & vestments

F. What are the major opportunities and problems of this organization?

To get the women to come out and sew

G. What can be done for greater effectiveness? Must campaign to make

more women interested to come out and help keep the
vestments and linens in good supply and repair.

Signed by: Mrs. Hugh MacMichael

Title: Treasurer

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

- A. Name GIRL'S FRIENDLY SOCIETY
- Total active members 15 Average attendance at meetings 10
- Number of meetings each month 2 Day and time of meetings Saturday 11:00 a.m. to 1:00 p.m.
- B. Why does this organization exist? "to help girls understand what it is to be a Christian, within their own particular life situation; and to provide opportunities by means of creative leadership to discover their relationship with God, family, community and world."
- C. From what group in the congregation are the members drawn? Church School and community
- D. Describe the worship and the educational program. Worship is the central and vital part of the GFS program. At each meeting prayers are selected which relate to the current program. The other phases of the program include: crafts, games, drama, mission study and C.S.R.
- E. Describe the other activities of the organization. Assist where we can in the life of the parish - altar work. Helping at the Bazaar, dinners, etc. We take "go-see" trips together, take a hike and cook outdoors. We see what other GFSers are doing, through Summer Opportunities film strips; Highlights (our National news sheet) and the World Council news sheet.
- F. What are the major opportunities and problems of this organization? We can place major emphasis on worship and the development of the religious life of the girls. Problems? More adult leaders. Women with real concern and interest in today's girl, so that she will willingly and gladly serve the church through the GFS program.
- G. What can be done for greater effectiveness? To reach more and to teach more. This applies to adults as well as to girls!

Signed by: Frances B. Wood

Title: Branch Advisor

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name CHOIR

Total active members 24 Average attendance at meetings --

Number of meetings each month -- Day and time of meetings --

B. Why does this organization exist?

To add dimension to the service through the singing of the Mass.

C. From what group in the congregation are the members drawn?

Males of the Church and community (paid choir)

D. Describe the worship and the educational program.

Boys rehearse Tuesday and Thursday evening. Men rehearse Thursday evening. Rehearse before the Sunday service.

E. Describe the other activities of the organization.

In addition to Sunday service, choir performs at special services during the Holy seasons.

F. What are the major opportunities and problems of this organization?

Problem is attracting members, especially boys and the attendance of the young boys.

G. What can be done for greater effectiveness?

Signed by: David A. Wagner for
Edward Siddell

Title:
Choirmaster

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name DAUGHTERS OF THE KING

Total active members 6 Average attendance at meetings 4
(No meeting in over a year)
Number of meetings each month Day and time of meetings

B. Why does this organization exist?

Study, and helping other women to become active workers in both parish and national missionary activities.

C. From what group in the congregation are the members drawn?

Communicant women

D. Describe the worship and the educational program.

Participate in quiet days, retreats and study groups.
Corporate Communion third Sunday of every month.

E. Describe the other activities of the organization.

Visit the sick, welcome strangers, work in parish office when requested. Also prepare leper bandages for hospital in Okinawa.

F. What are the major opportunities and problems of this organization?

Major problem is lack of members which seems to be a problem for our sister parishes also.

G. What can be done for greater effectiveness?

There is a need for a review for this organization in this parish and throughout the Diocese.

Signed by: Hilda Blake Lorrilliere Title: Directress

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name CONFRATERNITY OF THE BLESSED SACREMENT

Total active members 50 Average attendance at meetings 15

Number of meetings each month 1 Day and time of meetings
First Sunday of each month
5:30 p.m.

B. Why does this organization exist?

1. To promote the Honor due to the Person of our Lord Jesus Christ in the Blessed Sacrament of His Body and Blood.
2. Mutual and Special Intercession at the time of and in union with the Eucharistic Sacrifice.
3. The promotion of the observance of the Catholic and primitive law of receiving the Holy Communion fasting.

C. From what group in the congregation are the members drawn?

Communicants of the Church in sympathy with the objects and rules of the C.B.S.

D. Describe the worship and the educational program.

Our monthly meetings consist of a Service of Evensong and Benediction or Vespers of the Blessed Sacrament and Benediction. Our 1st rule is to Communicate, or at least to present, on Sundays and the greater Festivals and other Holy days, when the Holy Eucharist is Celebrated.

E. Describe the other activities of the organization.

Offerings are used for providing needy Parishes and Missions with Altar Vessels, Vestments, etc., also for supplying candles for Sanctuary Lamps, Vigil Lights and other needs in the Sanctuary at St. Luke's.

F. What are the major opportunities and problems of this organization?

Our opportunities at St. Luke's are many. Our problems are that we don't make the best use of these opportunities. Also we can't find a time of meeting to suit every member.

G. What can be done for greater effectiveness?

Would suggest that each of us read over the objects, rules and recommendations and try to keep them better.

Signed by: Elizabeth J. Carr

Title: Treasurer

OTHER ORGANIZATIONS:

GUILD OF ALL SOULS:*

This is a prayer guild which seeks to promote the Church's teaching in regard to the faithful departed. The Guild also aids struggling parishes and missions in providing proper vestments for Requiem Masses. St. Luke's Ward supplies all the unbleached candles used for requiems and funerals. 40 active members; no formal organization.

CHURCH PERIODICAL CLUB:-

Provides books, magazines, and records to Missions, Hospitals, prisons, etc. through donations. No formal organization.

JUNIOR Y.P.F.: -

Group recently organized to provide a program for children 9 to 14.

JUNIOR ALTAR GUILD:-

Training of young girls in the care of vestments and materials used on the altar. 6 members trained by Parish Sister.

IX. CLERGY OR LAY READERS IN CHARGE SINCE 1930

NAME	APPROX. AGE AT START OF MINISTRY HERE	PERIOD OF TENURE	MOVED TO:
<u>Wallace Conklin</u>	<u>30</u>	<u>1930-1942</u>	<u>Bishop of Chicago</u> <u>United States Army</u>
<u>Harvey Butterfield</u>	<u>35</u>	<u>1942-1943</u>	<u>Now Bishop of Vermont</u>
<u>S. Taggart Steele</u>	<u>53</u>	<u>1943-1962</u>	<u>Retired to New Jersey</u>
<u>Robert W. Hill</u>	<u>35</u>	<u>1962-1964</u>	

A. Does the present minister live in the neighborhood? Yes

Does he give full time to this church? Yes If not, what other church(es) does he serve, or what other work does he do?

B. How many people from this parish have gone into full time work for the church within the past ten years, or are now studying for such work? 2
Please give details.

Edward Mansley -- studied part-time at Philadelphia
Divinity. Now has Parish in New York. Was curate at
St. Luke's. --- Sponsoring a seminarian from St. Luke's
in 1964.

C. How many licensed lay readers serve the congregation now? NONE

Do any lay readers from this congregation serve other congregations? NONE

If so, which congregation? ---

X. FINANCE

A. Income (Last Full Year): (1) Pledges \$ 43,941.76 (2) Plate offerings \$ 2,002.10 (3) Parish or mission organizations \$ _____ (4) Endowments \$ 32,462.67 (5) Special fund drives \$ 9,049.36 (6) Other (please specify) \$ 7,523.40

Special Parochial offerings: \$ 3707.95; Subscriptions: _____
 \$ 1719.00; Rentals: \$ 1861.20; Misc.: \$ 235.25

B. Disbursements

	1940	1945	1950	1955	1960	Last Full Year
Total current expenses	Available	29,415.24	35,877.72	46,591.53	75,092.41	69,616.77
Diocesan Assessment	"	1,082.41	1,277.33	1,185.04	1,260.00	1,435.36
Missionary Disbursements	"	6,143.51	6,466.67	6,716.54	8,000.00	8,000.00
Special parish expense						18,055.78

Not

Clergy salary or salaries: from congregation

a)	"	8,508.34	9,900.00	10,833.34	19,349.87	11,500.00
b)						
a)	"	NONE	NONE	NONE	NONE	NONE
b)						

from other sources

Rental value of the rectory \$ \$1784.00

Is the church in debt? No Amount of debt \$ _____ Method of repayment _____

Finance (cont'd)

7. Is a thorough Every Member Canvass conducted each year? No

If yes, by mail or personal solicitation? _____ Describe the training of the canvassers. _____

8. What other means of fund raising or stewardship education are used?

Letters explaining financial condition and needs.

9. If this is a mission or aided parish, what is the potential for self-support? Not applicable

10. Additional comments or information on finances:

C. Travel:

1. Does the priest have a car? Yes, each Priest has a car.

2. By whom is the car purchased? Priest X Congregation _____ Diocese _____

3. How much is the annual operating expense of the cars⁽²⁾ omitting depreciation? \$ 1545.50

4. By whom is the operating expense paid? Parish

5. How much does the local congregation pay? All

6. Average number of miles traveled per month on church business 1200

XI. CHRISTIAN EVANGELISM AND VISITATION

A. Clergy pastoral calling during the past year by rector or vicar*

TYPE OF CALL	NUMBER OF CALLS PER WEEK		
	LOW	AVERAGE	HIGH
1. Family or routine parish	5	7	70
2. Sick or emergency	5	10	20
3. Calls for other purposes	3	7	17
4. Time set aside for pastoral calling:	1½ days		

5. How do the clergy organize their parish calling?

Curate to call systematically on parish assisted by seminarian. Rector calls on all sick weekly, shut-ins monthly, problem cases and newcomers.

6. How do the clergy organize their calling on the unchurched and newcomers?

Congregation is asked to inform Rector of newcomers by placing their names and addresses on space provided in Sunday leaflet. They are called on by the clergy within the week.

7. Time spent in pastoral counseling (average hrs. per week)

8 hours

* Please give similar information, separately, for other clergy

B. Lay calling:

1. Describe the Zone or Neighborhood Organization

Parish is divided according to calling zones.

2. Describe the program of lay pastoral visitation, including the number of participants and the time spent.

Parish Information Canvass - 60 - one Sunday afternoon
Parish Sister calls on sick, shut-ins, etc.
Seminarian helps with systematic calling.

3. Describe the program of lay evangelism (including the congregation's approach to newcomers and to the unchurched), giving the number of participants and the amount of time. _____

Seminarian canvassed homes immediately adjacent
to Church.

4. How are newcomers integrated into the life of this congregation?

Encouraged to attend all services; invited to participate in organizations in which they show interest; invited to coffee hour to meet other parishioners; invited to help work at parish ventures. (Fair, Bazaar, etc)

5. Describe any religious census of the area made by the congregation itself or with other churches during the last ten years.

Neighboring Lutheran and Presbyterian Churches
made their census reports available to us.

XII. COMMUNICATIONS

- A. What use is made of the press? Each Saturday, space is taken in "The Inquirer" and "Evening Bulletin." Weekly space is taken in "Germantown Courier." News releases are sent to these and to the diocesan publication "The Church News."

- B. What use is made of radio and/or television? _____

None at present

- C. What use is made of the U.S. Mail? Frequent, an average of two pieces monthly, principally by the Rector.

- D. Describe the regular publications which are mailed or distributed, including Sunday bulletins, parish newsletters, etc. Distributed at each Sunday service; a bulletin which lists hours of weekday and Sunday services, order of Sunday 11:00 A.M. Service, news items, and parish directory. Mailed: (a) "The Evangelist" a parish monthly, giving news items, and full descriptions of major religious events of coming month. (b) "The Church News" a diocesan newspaper which gives all diocesan news.

- E. How many church road signs are there? One

XIII. NEIGHBORHOOD OR COMMUNITY

- A. Is this congregation community-minded? Yes
- B. Describe the clergy participation in community affairs. Rector belongs to Community Council, Religious Council, Germantown Boys Club, Y.M.C.A., Germantown Settlement, Professional Workers of Germantown, Chaplain at Germantown Hospital, attends many other community functions -- (invitation at High School, Germantown Historical Society, Germantown Friends lectures, etc.)
- C. Describe the participation of the congregation in community affairs.
Vestrymen belong to Germantown Community Council and Germantown Improvement Association. Members belong to Historical Society and do volunteer work at Germantown Hospital and Germantown Settlement.
- D. Describe the general parish program for the community (including such church-sponsored programs as Girl Scouts, Boy Scouts, etc.):
Church open daily 7:00 a.m. to 6:00 p.m. for prayer and meditation. Public invited to tour Church, attend services and social events. Congregation urged to participate in community events and organizations.
- E. List community organizations using the parish hall and its facilities:
Professional Workers of Germantown held one meeting in Parish House. Parish House facilities offered to Germantown Settlement to feed children, but not used. Church listed on Germantown Historical Tour sponsored by Historical Society.
- F. Describe the way in which the congregation cooperates with other religious bodies:
Membership in the Philadelphia Council of Churches and Germantown Religious Council. Germantown Friends School used St. Luke's Church as the setting for their Christmas Play, also take their art class on tour of the Church. We have very close working relationship with the staff of Trinity Lutheran Church.

XIV. PARTICIPATION IN DIOCESAN AND NATIONAL CHURCH PROGRAMS:

A. What offices do the clergy hold in the diocese, missionary district, or National Church? None

B. What offices do the lay people hold in the diocese, missionary district, or National Church? None

C. What diocesan or National Church programs have directly benefited this congregation? Settlement of Cuban Refugee Family, Lenten
Missionary Offering, Visual Aid Department.

D. Describe the men's participation in diocesan programs: _____

Brother of St. Andrew-Washington's Birthday Corporate
Communion - Acolyte festival.

E. Describe the women's participation in diocesan programs: _____

Church Women, C.P.C., Girl's Friendly Society, Daughters
of the King.

F. Describe youth participation in diocesan programs: _____

Lenten Missionary Presentation Service, G.F.S.
Summer Camps, Y.P.F.

G. Does this congregation pay its full Missionary share or quota? Yes

H. What percent of the congregation's budget goes for missionary work? 10%

XV. STAFF

A. List all paid personnel working for this congregation, giving title, function, and salary, and telling whether full or part-time.

Robert W. Hill	Rector	\$ 8,000.00	
Robert Gillespie	Curate	4,500.00	
Edward S. Siddall	Organist & Choirmaster	3,300.00	Part Time
Mary Thompson	Parish Secretary	4,420.00	
Richard Ried	Seminarian	1,820.00	Part Time
George Taylor	Sexton	3,120.00	
William Royle	Ass't. Sexton	2,600.00	Part Time

St. Luke's also employs as a temporary assistant sexton
an exciled Cuban who St. Luke's has sponsored. The Choir
is also paid.

B. Describe the use of volunteer personnel by this congregation.

Used when needed and available for general maintenance
and special occasions.

XVI. FUTURE POLICY, PROGRAM, AND BUDGET

- A. In adopting a policy for an expanded program for this congregation, in order to vitalize its Christian witness to the community; to extend its outreach of Christian fellowship to all the unchurched; to increase initiative and responsibility for all members of the congregation; to develop local financial resources with a view towards self-support and parochial status (if not already attained); and to further other essential advances, what are the immediate needs as to:
1. Personnel: Retired Priest to work part time - systematic calling. Lay zone captain for parish calling & information. Choirmen, Acolytes, Professional teachers.
 2. Buildings: New or renovated Parish House. Parking Lot grounds and grave yard landscaped. Crypt Chapel and Church basement refinished.
 3. Equipment: Class room equipment for new parish house.
Educational display on Germantown Avenue
- B. What are the major opportunities that face this congregation?
For the glory of God to provide worshipful liturgy, sound teaching, and inspiring music and involve ourselves in
with the people and needs of this community and the Church
in general. The renewal of Germantown.
- C. What are the major problems that face this congregation?
Mobile society; change in community - racially and economically; scattered congregation and lack of social involvement;
predominance of older people. Lack of good public schools
to attract young; general urban problems.
- D. What program needs seem evident on the basis of this Study?
lay zone calling and missionary responsibility and
participation in parish life conferences, etc.
- E. What would be the approximate capital cost to meet these needs?
\$300,000

F. What would be the annual operating budget to maintain the program?

\$100,000

G. What steps are now being taken locally to meet these needs and opportunities?

Church, Rectory and Sexton's House being put in good condition. Study to be made as to what to do about the Parish House. Every member canvass planned (1st in years.)

H. What steps are now being taken by the diocese or district, or might be taken, to assist in meeting these needs and opportunities?

Seven Episcopal churches in Germantown are cooperating and Rectors, Wardens, and Property Chairmen are to meet together to help solve common problems. Bishop of Diocese interested in venture.

I. Further data or comment on the general needs and problems of this congregation:

Plan to bear[?] public witness to the Faith and put property in the best possible shape to weather the lean years. If the renewal of Germantown becomes a reality God willing -- a bright future awaits us.

The data in this report were furnished by the following committee:

<u>NAME</u>	<u>OCCUPATION</u>	<u>NUMBER OF YEARS IN PARISH</u>
<u>Robert W. Hill</u>	<u>Rector</u>	<u>Six</u>
<u>David A. Wagner, Chairman</u>	<u>Methods Analyst</u>	<u>Twenty-eight</u>
<u>Craig Sharpe</u>	<u>Attorney</u>	<u>Thirty</u>
<u>Lewis Graves</u>	<u>Sales Manager</u>	<u>Fourteen</u>
	<u>Investment</u>	
<u>James Davis</u>	<u>Broker</u>	<u>Ten</u>

Date completed: 2/12/64

REPORTED MEMBERSHIP FROM MAPS

The membership maps submitted by this congregation locate a total of 596 persons who look to St. Luke's Church for spiritual guidance. The membership is widely distributed, with only 33.6% residing in the arbitrarily assigned parish area. The largest group of persons, 42, is located in Census Tract 22N, followed by 36 persons in 59F.

Further details on the membership distribution pattern of this congregation may be observed in the tables on the following pages.

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MEMBERSHIP DISTRIBUTION TABLE

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PARISH PHILADELPHIA ST LUKES

CENSUS TRACT OR AREA	NUMBER OF MAPPED MEMBERS	PERCENTAGE OF TOTAL MAPPED MEMBERSHIP
B 58 D	6	10
B 8 A	2	3
B 16 A	4	7
B 18	2	3
M 15	9	15
M 16 B	7	12
M 19 B	4	7
M 23	2	3
M 24 B	4	7
M 26 A	4	7
M 26 B	5	8
M 4	11	18
M 5	2	3
M 21	7	12
M 30	1	2
M 31 A	2	3
M 40 A	2	3
M 58 A	2	3
M 104	8	13
8 C	1	2
21 B	4	7
21 D	5	8
21 H	4	7
21 R	2	3
22 B	1	2
22 D	4	7
22 E	5	8
22 F	4	7
22 G	5	8
22 H	2	3
22 I	9	15
22 K	5	8
22 L	27	45
22 M	5	8
22 N	42	70
X 22 O	28	48
22 P	28	48
23 E	4	7
29 C	1	2
35 F	1	2
38 A	1	2
38 C	9	15
38 D	6	10
38 E	1	2
42 A	2	3
42 B	6	10
42 B	6	10
42 E	4	7
43 B	4	7
45 H	2	3
49 A	2	3
49 B	2	3
49 C	33	56
49 D	3	5
49 E	4	7

[illegible]

REPORTED MEMBERSHIP AND FINANCIAL DATA FROM JOURNALS

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Statistics compiled for this portion of the Study were taken from the Journals of the diocese for every fifth year from 1940 to 1960, and for the consecutive three-year period thereafter.

During the decade of 1950 to 1960, the baptized membership of St. Luke's Church decreased by 17.5%, going from 1,166 persons in 1950 to 962 in 1960. This decreasing trend was reversed in 1961, with the membership resuming an upward trend. In 1963, however, baptized membership again decreased. Communicant strength also declined during the decade of 1950 and 1960, going from 861 communicants to 806. As in the case of the baptized membership, communicant strength increased in 1961, but since 1962 it has again been on the decrease. Church school registration increased by 23.4% between 1950 and 1960, going from 141 to 174. Since 1961, however, registration has been on the decline.

In the three-year period of 1961 and 1963, 56 persons were baptized at St. Luke's Church. These individuals comprises 2.3% of the communicant strength. For purposes of comparison, the corresponding ratio for the Germantown-Chestnut Hill area was 3.5%, while the county average was 3.7%. The ratio for the diocese was 3.9%. During the same three-year period under consideration, 75 persons were confirmed, and these represented 3.1% of the communicant strength. The corresponding area average was 3.8% as compared with county average of 3.1% and the diocesan average of 4.1%.

The combined total reported expenditures at St. Luke's Church during the period 1961 and 1963 were \$238,238.00. Of this amount, \$35,700.00, or 15.0% of the expenditures, were utilized for extra-parochial purposes. This may be compared with the area average of 20.4%. The corresponding averages for Philadelphia County and the diocese were 12.2% and 14.2% respectively. Computed on an individual basis, extra-parochial expenditures per communicant at St. Luke's amounted to \$14.70 as compared with an area average of \$21.50. The average for the county was \$9.57 while the diocesan average was \$10.45. Expenditures per communicant amounted to \$98.12. For the area, the average was \$105.43. The county and diocesan averages were \$78.57 and \$73.71 respectively.

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VITAL STATISTICS

 PARISH ST. LUKE
 COUNTY PHILADELPHIA

 TOWN GERMANTOWN
 DIOCESE PENNSYLVANIA

	1940	1945	1950	1955	1960	1961	1962	1963
Baptized Members	* 1,511	* 1,049	1166	1105	962	1005	1028	860
Communicants	1,511	1,049	861	852	806	829	823	776
Church School	175	112	141	126	174	162	144	151
Baptisms	26	37	30	36	19	20	19	17
Percentage of Communicants	1.7	3.5	3.5	4.2	2.4	2.4	2.3	2.2
Confirmations	26	14	24	24	4	35	25	15
Percentage of Communicants	1.7	1.3	2.8	2.8	0.5	4.2	3.0	1.9
Parochial Expenditures 1	21,984	24,164	31,286	40,991	55,372	54,762	57,916	53,191
Special Par. Expenditures 2	9,050	13,814	13,001	40,851	13,174	9,348	12,420	14,891
Extra-parochial Expenditures 3	6,343	7,863	9,249	8,049	11,593	10,771	15,466	9463
Total Reported Expenditures	37,377	45,841	53,536	89,891	80,139	74,881	85,802	77,545
Expenditures per Communicant	24.74	43.70	62.18	105.51	99.43	90.33	104.26	99.93
Extra-parochial Expenditures per Communicant	4.20	7.50	10.74	9.45	14.38	12.99	18.79	12.19

* GDRFS ESTIMATE (NR)

- 1 Includes clergy salary, current expense, pension premium, and Diocesan assessment.
- 2 Special parish purposes, including capital expenditures.
- 3 Includes Church's Program, special outside.

DATA ON THE CONGREGATION

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A total of 510 persons is tabulated on the age and sex chart of the Episcopal Census. Of this number, 212, or 41.6%, were males and 298, or 58.4%, were females. Children 14 years of age and under comprised 19.1% of the respondents and adults 65 years of age and over made up 20.0%. The existence of such a large group of persons in this latter age bracket might necessitate the investigation of opportunities for a special ministry to these individuals.

There were 503 persons who reported on their occupations. Of this number, 308 were not gainfully employed: 32 were pre-students, 100 were students, 108 were housewives, 64 were retired, and four were unemployed. Among the 195 gainfully employed persons, representing 38.8% of the respondents, professionals were the largest group with 70, followed by clerical workers, with 39, and by managers, with 24. This percentage of gainfully employed persons compares favorably with that of most congregations which find that approximately 35% of their census respondents are in this category.

Of 515 respondents, 511, or 99.2% were baptized and four were not. Also, 401 were communicants and 114 were not. This latter group offers an opportunity for the extension of evangelism.

There were 386 respondents who reported on their length of membership in this congregation. Of this number, 93 had been members less than five years, 60 had been members from five to nine years, 47 from 10 to 14 years, 36 from 15 to 19 years, and 150 had been members 20 years or more.

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There were 70 families who reported on the number of children living at home. Of this number, 27 families had one child, 23 families had two children, 12 had three children, six had four children, and two had five or more.

There were 348 individuals 25 years of age and over who reported on their educational status. Of this number, 87, or 25.0%, were college graduates, 68, or 19.5%, had received from one to three years of college training, 127, or 36.5%, were high school graduates, 42, or 12.1%, had received from one to three years of high school training, and 24, or 6.9%, had from five to eight years of elementary education.

Of 482 respondents to the question of nativity, 456, or 94.6%, were born in the United States, while 26 were not. Among the United States born, 361 were natives of the State of Pennsylvania.

A total of 330 persons reported on their nationality background: 243 were Anglo-Saxon, 57 were Northern European, 13 were Southern European, two were Russian-Slavic, eight were Negro, one was Spanish American, three were West Indian, two were American Indian, and one was Asian.

There were 38 individuals who reported on their former religious affiliations. Of this group, 13 had been Methodists, seven had been Roman Catholics, and six had been Baptists.

There were 249 persons who reported on distance lived from the church. Of this group, 79 resided within one mile of the church, 52 lived within one to two miles, 33 within two to three miles, 30 within three to four miles, and 55 resided four miles or more away from the church.

Of 245 respondents, 20 required less than 10 minutes to get to church, 106 required from 10 to 19 minutes, 50 from 20 to 29 minutes, and 69 required 30 minutes or more.

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Summaries on other aspects of the census appear in the charts and the graphs on the following pages.

CHURCH NAME AND REF. NO. PH-62 ST LUKES, PHILADELPHIA

LENGTH OF MEMBERSHIP IN THIS CONGREGATION							TOTAL NO. REP. 386						
No.	%	YEARS	3	6	9	12	15	18	21	24	27	30	
93	24.1	0-4.9	<div></div>										
60	15.5	5-9.9	<div></div>										
47	12.2	10-14.9	<div></div>										
36	9.3	15-19.9	<div></div>										
27	7.0	20-24.9	<div></div>										
123	31.9	25-30000	<div></div>										

31.9

NON-EPISCOPALIAN: BELONG TO WHAT CHURCH			TOTAL NO. REP. 30									
No.	%	DENOMINATION	3	6	9	12	15	18	21	24	27	30
1	3.3	BAPTIST										
7	23.3	LUTHERAN										
5	16.7	METHODIST										
4	13.4	PRESBYTERIAN										
8	26.7	ROMAN CATH.										
		HEBREW										
1	3.3	CONGREGATIONAL										
4	13.3	ORTHODOX										

CHURCH FORMERLY BELONGED TO:			TOTAL No. REP. 38										
No.	%	DENOMINATION	4	8	12	16	20	24	28	32	36	40	
6	15.8	BAPTIST											
1	2.6	LUTHERAN											
13	34.2	METHODIST											
4	10.6	PRESBYTERIAN											
7	18.4	ROMAN CATH.											
		HOBROW											
1	2.6	CONGRE.											
1	2.6	BRETHREN											
1	2.6	DISCIPLES											
4	10.6	FRIENDS											

TOTAL No. REP. 503

- 21.5

TOTAL NO. REP. 348

40

TOTAL NO. REP. 70

40

TOTAL NO. REP.

80

Total No. Rep.

100

TOTAL NO. REP. 249

DISTANCE FROM CHURCH			3	6	9	12	15	18	21	24	27	30
No.	%	MILES										
79	31.7	1 OR LESS										31.7
52	20.9	1 - 1.9										
33	13.3	2 - 2.9										
30	12.0	3 - 3.9										
55	22.1	4 OR MORE										

TOTAL NO. REP. 245

TIME FROM CHURCH			4	8	12	16	20	24	28	32	36	40
No.	%	MINUTES										
20	8.2	10 OR LESS										43.3
106	43.3	10 - 19										
50	20.4	20 - 29										
69	28.1	30 OR MORE										

TOTAL NO. REP. 214

HOME OWNERS			6	12	18	24	30	36	42	48	54	60
No.	%											
134	62.6	YES										62.6
80	37.4	NO										

TOTAL NO. REP. 168

RESIDENCE BUILT			2	4	6	8	10	12	14	16	18	20
No.	%	YEAR										
8	4.8	1960 - PRESENT										
24	14.3	1950 - 1959										
10	6.0	1940 - 1949										
24	14.3	1930 - 1939										
38	22.6	1920 - 1929										22.6
33	19.6	1900 - 1919										
31	18.4	1899 & BEFORE										

TOTAL NO. REP. 243

TYPE OF DWELLING			6	12	18	24	30	36	42	48	54	60
No.	%	CLASS										
143	58.9	SINGLE										
11	4.5	DUPLEX										
82	33.7	APT. HOUSE										
4	1.7	HOTEL										
2	0.8	ROOM. HOUSE										
1	0.4	INSTITUTION										
		TRAILER										

DISCUSSION AND RECOMMENDATIONS

ST. LUKE'S CHURCH, Germantown, Philadelphia, Pennsylvania

MHH:st
PH-62
P,1

St. Luke's Church, the first Episcopal Church established in Germantown, ministers to an area which has been experiencing shifts in population during the last decade. Despite the decrease in baptized membership and the communicant strength during this period, the congregation, through its priestly leadership, has been attempting to identify itself with its community and its problems. The ensuing paragraphs will be devoted to a discussion of various aspects of the church's program.

The Christian education program for both children and adults merits attention at this time. The church school has an enrollment of 133 students and a staff of 12, with classes ranging from pre-school to adults. Grades one to four use full, graded materials. Materials used in other grades are developed by the individual teachers. Recruiting of teachers is the responsibility of the rector, and no formal training program appears to exist. The school's main problem is listed as that of attendance, since many families with children live a considerable distance from the church. In the opinion of the General Division of Research and Field Study, this congregation might wish to establish a special committee to administer the affairs of the church school. Among the responsibilities to be assigned to this committee might be: increasing the enrollment, particularly from within the immediate neighborhood of the church; instituting more adequate recruiting machinery for teachers; arranging for a formal program of training and supervision of teachers; and determining the content of courses taught and materials utilized in the church school. The adult education program does not appear to involve as many persons as might be desirable. Speaking in terms of the congregation's concern over the need for greater commitment, lack of participation should not be taken lightly.

MHH:st
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P.2

The congregation might wish to re-evaluate the present program of adult education with a view toward increasing the level of participation. Considering the wide-distribution pattern of the membership, the existing lay-calling zones could be used in the development of area study or fellowship groups. In order to make these groups truly functional, their use should be preceded by intensive leadership training courses including the most competent and qualified lay persons in the congregation who would, in turn, be responsible for the program as it develops within groups to which they are assigned. Again, these groups lend themselves well as focal points for the extension of stewardship, fellowship, and evangelism and recruitment.

Regarding its future policy, program, and budget, the congregation indicates the need of additional priestly assistance, improvement of present facilities, and additional equipment. The implementation of these requirements will necessitate some increased finances. A study of the present financial condition of the congregation, therefore, should prove very helpful. According to figures submitted in the Church Self-Study Form, approximately 46.3% of this congregation's income is derived from pledges. In addition, endowment income amounts to 34.2%. Special fund drives and income from other sources amount to approximately 9.5%. In the opinion of the General Division of Research and Field Study, a formal program of stewardship education is a necessity, especially since the congregation is capable of much greater potential as faithful stewards of our Lord. The Local Study Group is apparently aware of the need for improving the financial condition since it has indicated that an Every Member Canvass will be instituted, something which had not previously existed. The General Division of Research and Field Study suggests that the formal stewardship program not be limited to a yearly solicitation, but rather should be extended on a year-round basis, emphasizing the sacrificial and proportionate giving of time, talent, and treasure.

The Church Self-Study Form notes that this congregation is considering the establishment of a parochial school. In the opinion of the General Division of Research and Field Study, this congregation might wish to consult with representatives of its nearest sister Episcopal churches to solicit cooperation in this undertaking. Further the congregation might wish to involve the diocese in these discussions prior to any final decision on the plan.

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P.3

Among the major problems listed by this congregation was that of a predominance of older people. The Episcopal Census may be used to heighten the concern this congregation should display over a ministry to older people. Adults 65 years of age and over constitute 20.0% of the respondents tabulated on the age and sex chart of the census. The presence of such a large group of older people in any congregation is cause for the consideration of a special ministry to the aged. The congregation is, therefore, urged to explore such a ministry, and with a view toward developing a formal program which will expand upon the present ministry to this segment of the congregation, might consult with the appropriate diocesan department.

The General Division of Research and Field Study would be remiss in its responsibility if it did not point out the existence of a large non-white population in the arbitrarily assigned parish area. In Census Tract 22-0, non-whites comprised 50.0% of the population in 1960. Further, the non-white population of the entire parish area was approximately 32.9% in 1960. The Episcopal Census submitted by this congregation indicates a total of 2.4% of its members belonging to this group. In terms of the congregation's desire to further extend the level of personal involvement, commitment, and Christian witness, into the life of its community, this segment of the population should not be ignored.

The General Division of Research and Field Study has recommended to the diocese the establishment of greater cooperation among Episcopal churches in several areas of the diocese. The leadership of the congregation of St. Luke's Church is urged to participate actively in any joint undertaking by the group of sister churches in the Germantown area.